***Broughton in Amounderness Parish Council***

Mrs A Nicholls Toll Bar Cottage

Clerk to the Council 476 Garstang Rd

 Preston

 Lancashire

 PR3 5JB

20th November 2023

**To All Councillors**

**Notice of Meeting**

You are summoned to attend the **Parish Council Meeting** on Tuesday 21st November 2023 at 7.30pm at Toll Bar Cottage.

**Agenda**

*The Chair will call the meeting to order.*

**OPEN FORUM Please indicate if you wish to speak and state your name and address**

*Before the formal meeting agenda starts, there is an open forum, which is an opportunity for Parishioners who wish to raise issues. This part of the meeting is not minuted but the Clerk will record notes of the issues raised. If there are any issues that cannot be dealt with during the forum the Clerk, may be asked to place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.*

1. **Apologies for absence.**

**2. Declarations of Interests-**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

1. **Confirm minutes of the Parish Council Meeting held on 10th October 2023 held on (already circulated).**

**4. Reports from meetings and agree actions from committees that are not part of the agenda**

* + Cottage Management Committee: 20/11/2023
	+ Finance Committee:- 21/11/2023
1. **Items for consideration**
2. **Traffic Issues**
* To discuss concerns about people still using Broughton as a short cut rather than using St James Way
* To discuss the issues with the “repairs” to the road at the war memorial
* To discuss lack of progress with traffic issues
1. **Action Plan: updates**
2. To report progress on the plans for the KGV field and agree maximum budget for (a) Footpath south & full project
3. To report progress on the “Broughton Masterplan” and agree to accept their letter of commitment
4. To report on progress on the Neighbourhood Plan Review
5. To report back on the progress with the Charity Trustees (as the meeting with the Trustees is not until the 27th November this item will be deferred to an Extraordinary meeting date to be agreed)
6. **Clerks resignation**

To agree a way forward

1. **Lengthsman**
2. Update on the Lengthsman’s work
3. Agree purchase and storage of tools
4. **Planning Matters**
5. Applications received
6. Appeal in progress

**7. To consider and approve the Management accounts and bank reconciliation for m/e 20th November 2023**

1. **To approve the attached Bank Reconciliations for**

 A) Broughton Parish Council

 B) Broughton Reserve Account

 C) Toll Bar Cottage

1. **To approve the financial information**
2. Broughton Parish Council
3. Toll Bar Cottage

 . D) To approve the following payments/receipts:

 **Future meeting dates:**

**To discuss and resolve dates for future meetings**

Cottage Management Committee: Monday 29th January @ 7pm

Tuesday 9th January 2024 Finance scrutiny meeting will take place at 6:45pm and the main meeting will continue at 7:30 pm

Yours sincerely

**Angela Nicholls Clerk**